

COUNTY USE ONLY

MINNESOTA DEPARTMENT OF HEALTH

MDH USE ONLY

Well Management Section, P.O. Box 64975, St. Paul, Minnesota 55164-0975
(651) 215-0819 or 1-800-383-9808

WELL DISCLOSURE CERTIFICATE

PLEASE TYPE OR PRINT ALL INFORMATION

Person filing deed must attach a \$30 fee payable to the county recorder.

A. PROPERTY DESCRIPTION

Attach a legal description of the property.

COUNTY	LOT NUMBER	BLOCK NUMBER	ADDITION NAME
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STREET ADDRESS

CITY	STATE	ZIP CODE	P.I.N. (OPTIONAL)
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B. PROPERTY BUYER MAILING ADDRESS AFTER CLOSING

FIRST NAME	MIDDLE INITIAL	LAST NAME
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COMPANY NAME (IF APPLICABLE)

ADDRESS

ADDRESS

CITY	STATE	ZIP CODE	TELEPHONE NUMBER ()
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C. CERTIFICATION BY SELLER

I certify that the information provided on this certificate is accurate and complete to the best of my knowledge.

Name of Seller (Please Print) Signature of Seller or Designated Representative of Seller Date

D. CERTIFICATION BY BUYER

The buyer or person authorized to act on behalf of the buyer, must sign a Well Disclosure Certificate for all deeds given in fulfillment of a contract for deed if there is a well on the property.

In the absence of a seller's signature, the buyer, or person authorized to act on behalf of the buyer may sign this well disclosure certificate. No signature is required by the buyer if the seller has signed above.

Based on disclosure information provided to me by the seller or other available information, I certify that the information on this certificate is accurate and complete to the best of my knowledge.

Signature of Buyer or Designated Representative of Buyer Date

IMPORTANT NOTE: The Minnesota Department of Health (MDH) will follow-up with the property buyer regarding any wells disclosed as not in use. If a well is not in use, the property owner must either return the well to use, have the well sealed by a licensed well contractor, or obtain an annual maintenance permit from the MDH for \$125. A copy of this well disclosure certificate should be provided to the property buyer.

INSTRUCTIONS FOR COMPLETING THE WELL DISCLOSURE CERTIFICATE

A \$30 FEE MUST BE ATTACHED TO THIS FORM WHEN SUBMITTING THIS FORM TO THE COUNTY RECORDER'S OFFICE. THE FEE IS TO BE PAID BY THE BUYER OR PERSON FILING THE DEED. PLEASE MAKE THE CHECK PAYABLE TO THE COUNTY RECORDER.

BUYER, SELLER, AND PROPERTY INFORMATION

- A. PROPERTY DESCRIPTION** - Provide the county, house number, street name, street type, street direction (if applicable), city, and ZIP code; and, if applicable, the lot number, block number, and addition name (for example, White Pine Addition, Block 4, Lot 12). Attach a complete legal description of the property.
- B. PROPERTY BUYER MAILING ADDRESS AFTER CLOSING** - Provide the buyer's full name (or company name if buyer is a company), full address and phone number (including area code). Be sure to include a complete mailing address. If the property is jointly owned, provide the name of a contact person.
- C./D. CERTIFICATION BY SELLER OR BUYER** - Provide name of seller in space provided. Also, the seller (or designated representative) should sign this certificate before it is submitted to the county recorder's office. If the seller is unable to sign the document, the buyer (or designated representative) may sign the certificate before it is submitted to the county recorder's office. There must be at least one signature on the certificate.

Where deeds are given in fulfillment of a **CONTRACT FOR DEED** the well disclosure certificate **MUST** be signed by the **BUYER** or the person authorized to act on behalf of the buyer.

WELL INFORMATION

Provide the following information for **EACH WELL BEING DISCLOSED**.

WELL LOCATION

Provide the county name, quartile (one quarter section is required) or government lot, section number, township number, and range number.

WELL STATUS INFORMATION

Indicate the status of each well. **CHECK ONLY ONE BOX.**

In Use - A well is "in use" if the well is operated on a daily, regular, or seasonal basis. A well in use includes a well that operates for the purpose of irrigation, fire protection, or emergency pumping.

Not In Use - A well is "not in use" if the well does not meet the definition of "in use" above and has not been sealed by a licensed well contractor.

Sealed - A well is "sealed" if a licensed well contractor has completely filled a well by pumping grout material throughout the entire bore hole after removal of any obstructions from the well. A Well and Boring Sealing Record must be on file with the Minnesota Department of Health (MDH). Contact the MDH to verify if a sealing record is on file. A well is "capped" if it has a metal or plastic cap or cover which is threaded, bolted, or welded into the top of the well to prevent entry into the well. **A "capped" well is not a "sealed" well.**

If the well described has been sealed by a licensed well contractor, indicate the year when the well was sealed or the sealing record number, if known. If the well is "not in use" and has not been sealed by a licensed well contractor or a licensed well sealing contractor, check the well status as "not in use."

SKETCH MAP

Complete the sketch map as instructed on the Well Disclosure Certificate. The locations of each well must be indicated.

NOTE: If a well is not in use it must be SEALED by a licensed well contractor or a well owner must obtain a MAINTENANCE PERMIT from the MDH and pay an annual maintenance fee of \$125. Maintenance permits are not transferable. If a well is operable and properly maintained, a maintenance permit is not required.

If you have questions, please contact the Minnesota Department of Health, Well Management Section at (651) 215-0819 (metropolitan Minneapolis-St. Paul) or 1-800-383-9808 (greater Minnesota). Visit our web site at: www.health.state.mn.us/divs/eh/wells/disclosures/